**International Request for Proposal (RFP) Announcement**

**Urban Design for Hangzhou Rail Transit TOD Comprehensive Development Exemplary Projects**

**Hanggang Subway Station & Shuangpu Subway Yards**

Sponsor: Hangzhou Municipal Bureau of Planning and Natural Resources

Hangzhou Metro Group Co., Ltd

Organizer: Hangzhou Municipal Planning Establishment Center

Hangzhou Metro Development Company

2021.3.31

1. **Project Background**

In order to promote sustainable and high-quality development, Hangzhou Municipal Bureau of Planning and Natural Resources and Hangzhou Metro Group Co., Ltd (both as sponsors) are now jointly soliciting proposals for Urban Design of Hangzhou Rail Transit TOD Comprehensive Development Exemplary Projects, for Hanggang Subway Station & Shuangpu Subway Yards. We publicly invite design agencies worldwide with related design experience to participate and submit the Prequalification Application Documents.

1. **Project Brief**

The proposal solicitation includes two TOD comprehensive development urban design projects, namely Hanggang Subway Station & Shuangpu Subway Yards. The planning and research scope of Hanggang Subway Station is 198 hectares, urban design scope of 93 hectares, and core area architectural concept design scope of 28 hectares; as for Shuangpu Subway Yards, design and planning research scope is 759 hectares, urban design scope 253 hectares and core area architectural concept plan design scope is not less than 75 hectares.

This RFP is open to domestic and foreign design agencies, and shall be organized in the following two phases: Phase I Prequalification and Institution Selection, Phase II Design and Evaluation. Both projects (Hanggang Subway Station and Shuangpu Subway Yards) will hold these two phases separately at the same time, and both are open to all applicants. Applicant are allow to apply one project or both two projects, while they need to submit application packages to each project separately with specified corresponding project name. After the review of experts, three agencies will be shortlisted for each project to participate in Phase II Design and Evaluation.

1. **Eligibility and Qualifications of Applicants**
2. This RFP is open to domestic and foreign applications. The participating applicant (hereinafter referred to as the “Applicant”) may be a consortium (the total number of consortium leader and members shall not exceed three). Applications by individuals or individual groups will not be accepted. Members of the Consortium shall jointly sign a consortium agreement.
3. The Applicant must have TOD Station-City integrative urban design and architectural design capabilities and experience.
4. The Applicants within the People's Republic of China shall provide certification materials proving that they have the professional and technical abilities to undertake the urban design project, including Qualification Certificate of Architectural Design (Grade A), and Qualification Certificate of Urban and Rural Planning Compilation (Class A). International applicants shall have relevant qualifications and abilities in their region of registration to undertake this urban design project.
5. The participating applicant shall be a legal entity that has been legally incorporated in accordance with laws or a project consortium composed of legal entities that have been legally incorporated in accordance with laws. All bidders should be independent legal entities of good standing and free from such undesirable conditions as revocation of cancellation of business license, close-off upon order and cancellation. Different organizations under one same head, or those affiliated to each other through shareholding or management are not allowed to participate in the bidding for the same bid section or the same bidding project without division of bid sections
6. Due to Covid-19 pandemic, non-consortium overseas applicants must have branches in China. If all members of a consortium are overseas, at least one of them should have a branch in China.
7. The chief designer responsible for this design work needs to participate in all milestone meetings (including video conferences) and other necessary works. If the chief designer is found out to be different from the proposed staffing, the organizer reserves the right to cancel their qualifications.
8. **Awards and Prize Settings**

After evaluation by experts, three shortlisted applicants will be selected for both Hanggang Subway Station project and Shuangpu Subway Yards project. The shortlisted design agencies should carry out the design and submit the design results of the scheme before the deadline. Till their design results are in accordance with the requirements of the solicitation document and in combination with expert opinions, and meets the requirements of the Sponsor, each of the three selected agency for both project will receive a prize of RMB 3,000,000 (including tax).

After final review of experts and careful deliberation of the sponsor/organizer, one of the three shortlisted design agencies will be selected as winner to deepen the urban design of the project. The work content will include, first, to modify the winner’s proposal and learn from the advantages of others’ proposals to form the final deepened urban design, and second, to work with the technical supporting company (which will be determined and consigned later), to complete integrative urban design plan for core area land parcels. Works at subsequent stage will be discussed and specified then. The design-deepening contract amount is a total of RMB 2,000,000 (including tax).

1. **Schedule of Solicitation**

The submission deadline of application documents for Phase I is Beijing Time (GMT +8) 17:00 on April 14th, 2021.

Phase II Design and Evaluation: On April 23rd, 2020, three applicants selected for each project (Hanggang Subway Station and Shuangpu Subway Yards) will be invited to Hangzhou, to collect design assignment, survey the site, participate in question-and-answer meeting, and formally start the design. Each applicant is required to assign their project leader or main designer to Hangzhou to attend the meeting. Phase II Design and Evaluation will last around three months.

Further details of schedule will be specified in each project’s RFP document, which will be given to the selected three applicants once the shortlist is determined.

1. **Requirements and Format of Application Documents**

All applicants must guarantee the authenticity and legality of the application documents. The organizer is entitled to require the applicants to submit the original data or adopt other method for verification. The applicants need to bear all consequences due to false information or other reasons. The Appli documents will not be returned.

The application package should be present in A4 size (210mm×297mm) paper, with 1 original and 7 copies, no more than 40 sheets, double-sided, page numbering up to 80, page limit does not include front cover, back cover, title page and catalog, plastic binding. Detailed content requirements of the application materials for each project are as follows:

1. Application Form and Authorized Delegation Form (These forms need to signed with stamps. Application Form is attached in Attachment 1, Authorized Delegation Form needs to be drafted by the applicant. If the documents have over 1 page, cross-page seal stamp is required).
2. Business Registration / Business License
3. Application Fact Form (Attachment 2)
4. List of Main Personals to be Staffed in this Project (Attachment 3)
5. Resumes of Design Team Members
6. Similar Project Experience & Result (Attachment 4)
7. Consortium Agreement (Attachment 5)
8. Additional Docs
9. **Other Requirements**
10. Applicants must specify their interest project in its application package. Applicants interested in participating in this RFP are welcome to register for both two projects at the same time, but they need to submit the application packages separately to each project.
11. Application Package Submission:

Digital Application Documents: Design agencies with intent to participate in the RFP must submit their Prequalification applications in electronic documents in PDF or Word format containing the same contents as the hardcopy application documents to the [18709426@qq.com](mailto:18709426@qq.com).

Hardcopy Application Documents: all application documents in written form (bearing the official seal) shall be delivered to the Agent by the Phase I submission deadline Beijing Time (GMT +8) 17:00 on April 14th, 2021. (subject to the signature and receipt of the Agent; Address: 630 Qianjiang Rd, Fl 16, Hangzhou Tianhong Tendering & Bidding Agency Co., Ltd, Shangcheng District, Hangzhou, Zhejiang, China 310020, Contact: Miss Gu, +86-13735830512, Hour: Weekday 9:30-12:00; 14:00-17:30 (Beijing Time, except for holiday and festivals)).

1. The shortlist of bidders will be announced within five business days from Phase I closes and be given the invitation confirmation. The selected applicants should confirm and sign the confirmation letter with stamps and fax it back to the organizers within 3 days of receiving the Phase I result.
2. Contact Info:

Agent: Hangzhou Tianhong Tendering & Bidding Agency Co.,Ltd

Contact：Miss Gu +86-13735830512

Hour：Weekday 9:00-12:00; 14:00-17:00 (Beijing Time, except for holiday and festivals)

Email：[18709426@qq.com](mailto:18709426@qq.com)

1. **Media Releasing Announcement on Solicitation**

This announcement is published on the Zhejiang Government Procurement Website (<http://zfcg.czt.zj.gov.cn>), Hangzhou Municipal Bureau of Planning and Natural Resources official website (<http://ghzy.hangzhou.gov.cn> ), and Hangzhou Metro Group Co., Ltd official website (<http://www.hzmetro.com>), and their Wechat Official Accounts (Hangzhou Planning and Natural Resources, Hangzhou Metro). The revisions and supplements of this announcement are subject to the content published on the above-mentioned website media.

**Attachment 1**

**《杭州市轨道交通TOD综合开发示范项目城市设计》**

**地铁杭钢站方案征集应征机构报名表**

**Hanggang Subway Station Application Form**

|  |  |
| --- | --- |
| **项目和内容**  **Items and Contents** |  |
| 机构注册名称  Registered Name of the Institute |  |
| 国家/地区  Country / Region |  |
| 法定代表人  Legal Representative |  |
| 机构注册地址  Registered Office Address |  |
| 商业登记/营业执照登记证编号  Business Registration / Business License Registration Number |  |
| 法人性质：有限责任公司/合伙人/其它  Nature of Legal Entity:  Limited Liability Company / Partnership / Others |  |
| 规划/景观/建筑设计资格或资质的种类和级别  Type and Class of Planning / Landscape / Architecture Qualifications |  |
| 本项目联系人  Contact Person of this Project |  |
| a. 姓名  a. Name |  |
| b. 职务  b. Title |  |
| c. 电话  c. Telephone Number |  |
| d. 移动电话  d. Mobile Phone Number |  |
| e. 电子邮箱  e. E-mail Address |  |
| f. 通信地址及邮政编码  f. Mailing Address and Postal Code |  |

**《杭州市轨道交通TOD综合开发示范项目城市设计》**

**双浦车辆段方案征集应征机构报名表**

**Shuangpu Subway Yards Application Form**

|  |  |
| --- | --- |
| **项目和内容**  **Items and Contents** |  |
| 机构注册名称  Registered Name of the Institute |  |
| 国家/地区  Country / Region |  |
| 法定代表人  Legal Representative |  |
| 机构注册地址  Registered Office Address |  |
| 商业登记/营业执照登记证编号  Business Registration / Business License Registration Number |  |
| 法人性质：有限责任公司/合伙人/其它  Nature of Legal Entity:  Limited Liability Company / Partnership / Others |  |
| 规划/景观/建筑设计资格或资质的种类和级别  Type and Class of Planning / Landscape / Architecture Qualifications |  |
| 本项目联系人  Contact Person of this Project |  |
| a. 姓名  a. Name |  |
| b. 职务  b. Title |  |
| c. 电话  c. Telephone Number |  |
| d. 移动电话  d. Mobile Phone Number |  |
| e. 电子邮箱  e. E-mail Address |  |
| f. 通信地址及邮政编码  f. Mailing Address and Postal Code |  |

**Attachment 2**

**申请人一般情况 Applicant Fact Form**

|  |  |  |
| --- | --- | --- |
| 1 | 企业名称： | |
| 2 | 办公地址： | |
| 3 | 电话： | 联系人： |
| 4 | 传真： | 电子邮箱： |
| 5 | 注册地： | 注册年份  （请附上营业执照复印件） |
| 6 | 企业资质等级： | |
| 7 | 企业是否通过任何质量保证体系认证，如通过请说明并附上相关证书复印件，提供运行良好的年审记录 | |
| 8 | 注册资本： | |
| 9 | 主营范围： | |
| 10 | 其他需要说明的情况 | |

注：所有独立应征申请人都须填写此表。并附营业执照、资质证书等资料复印件。

**Attachment 3**

**拟投入项目主要人员一览表**

**List of Main Personals to be Staffed in this Project**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 序 号 | 姓名 | 性别 | 出生日期 | 学历 | 专业 | 技术职称 | 执业注册证书 | 在本项目拟任职务 |
|  |  |  |  |  |  |  |  | 项目负责人 |
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申请人： （单位全称） （盖章）

日期： 年 月 日

**Attachment 4**

**类似项目经验及业绩**

**Similar Project Experience & Result**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **序号** | **项目名称** | **业主名称** | **完成年份** | **项目地点**  **及区位1** | **项目所涉轨道交通类型2** | **站点类型3** | **站点特色4** | **备注** |
| 1 |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |
| 6 |  |  |  |  |  |  |  |  |
| … |  |  |  |  |  |  |  |  |

注：

项目地点及区位1：项目所处城市及具体区位的发展情况，如城市新区、核心老城区等。

项目所涉轨道交通类型2：如火车、轻轨、高铁、地铁、车辆段等。

站点类型3：如城市更新、站城一体等。

站点特色4: 如近历史地标、打造城市地标等。

**Attachment 5**

**地铁杭钢站联合体协议书**

**Hanggang Subway Station Consortium Agreement**

（所有成员单位名称）自愿组成联合体，共同参加《杭州市轨道交通TOD综合开发示范项目城市设计》地铁杭钢站国际方案公开征集 的应征。现就联合体相关事宜于2021年\_\_月\_\_日订立如下协议：

1. 为联合体牵头人， 为联合体成员。

二、联合体内部有关事项规定如下：

1、联合体由牵头人负责与主办单位联系；

2、联合体牵头人合法代表联合体成员负责本项目报名及应征文件的编制等，联合体牵头人编制、提交的报名及应征文件以及谈判活动中的所有承诺均代表了联合体成员，并代表联合体提交和接收相关的资料、信息及指示，并处理与之有关的一切事务，负责项目各阶段的主办、组织和协调工作；

3、联合体将严格按照各项要求，递交报名及应征文件，承担规定的一切义务和责任，同时按照内部职责的划分承担自身所负的责任和风险，并对外承担连带责任。

4、联合体牵头人和成员在项目履行过程中的所有承诺均对联合体各方有约束力。

5、如入围，联合体内部将遵守以下规定：

（1）联合体任一成员未全面、按时、正确履行与主办单位的约定的，联合体全体成员共同对主办单位承担连带责任。

（2）联合体各成员单位内部的职责分工如下： 。

三、本协议书自签署之日起生效，至本项目全部义务履行完毕（或联合体依法解散）后终止。

四、本协议书一式叁份，联合体成员和征集单位各执壹份。

牵头人名称（盖单位章）：

法定代表人或其委托代理人（签字）：

成员名称（盖单位章）：

法定代表人或其委托代理人（签字）：

**双浦车辆段联合体协议书**

**Shuangpu Subway Yards Consortium Agreement**

（所有成员单位名称）自愿组成联合体，共同参加《杭州市轨道交通TOD综合开发示范项目城市设计》双浦车辆段国际方案公开征集 的应征。现就联合体相关事宜于2021年\_\_月\_\_日订立如下协议：

1. 为联合体牵头人， 为联合体成员。

二、联合体内部有关事项规定如下：

1、联合体由牵头人负责与主办单位联系；

2、联合体牵头人合法代表联合体成员负责本项目报名及应征文件的编制等，联合体牵头人编制、提交的报名及应征文件以及谈判活动中的所有承诺均代表了联合体成员，并代表联合体提交和接收相关的资料、信息及指示，并处理与之有关的一切事务，负责项目各阶段的主办、组织和协调工作；

3、联合体将严格按照各项要求，递交报名及应征文件，承担规定的一切义务和责任，同时按照内部职责的划分承担自身所负的责任和风险，并对外承担连带责任。

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法定代表人或其委托代理人（签字）：

成员名称（盖单位章）：

法定代表人或其委托代理人（签字）：